







SMALL BUSINESS RAC 		PREPARATORY PHASE REPORT		REPORT NO: 001	REPORT DATE: 3/5/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Mobilization and Site Preparation		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
PERSONNEL PRESENT					
	NAME		POSITION		COMPANY/GOVERNMENT
	Don Conger		QC Representative		CH2M HILL
	Randy Grogan		Project Superintendent		AGVIO
	Phil Carlucci		General Contractor		Phillip Ross Industries
SUBMITTALS	REVIEW SUBMITTALS AND/OR SUBMITTAL REGISTER.		HAVE ALL SUBMITTALS BEEN APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
	IF NO, WHAT ITEMS HAVE NOT BEEN SUBMITTED?				
	ARE ALL MATERIALS ON HAND? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ITEMS ARE MISSING?				
MATERIAL STORAGE	ARE MATERIALS STORED PROPERLY? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ACTION IS TAKEN?				
SPECIFICATIONS	REVIEW EACH PARAGRAPH OF SPECIFICATIONS.				
	Reviewed Mobilization and Site Preparation sections of the scope of work in Specification Section 01 01 00.				
	A preconstruction meeting was held on March 1, 2012, with a site walk following the meeting.				
	Site layout was revised, and an RFI issued requesting approval of the location changes.				
	DISCUSS PROCEDURE FOR ACCOMPLISHING THE WORK.				
	Work will be performed as specified.				
	CLARIFY ANY DIFFERENCES.				
	No differences.				
PRELIM WORK & PERMITS	ENSURE PRELIMINARY WORK IS CORRECT AND PERMITS ARE ON FILE. Preliminary work is correct, and permits are on file.				
	IF NO, WHAT ACTION IS TAKEN? N/A				


CH2M HILL RAC 4		PREPARATORY PHASE REPORT		REPORT NO: 001	REPORT DATE: 3/5/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Mobilization and Site Preparation		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
TESTING	IDENTIFY TEST TO BE PERFORMED, FREQUENCY, AND BY WHOM. No tests are required for Mobilization				
	TEST	FREQUENCY		PERFORMER	
	N/A				
	WHEN REQUIRED?				
	N/A				
	WHERE REQUIRED?				
	N/A				
	REVIEW TESTING PLAN.				
	N/A				
	HAVE TEST FACILITIES BEEN APPROVED?				
	TEST FACILITY		APPROVED?		
N/A		YES <input type="checkbox"/> NO <input type="checkbox"/>			
		YES <input type="checkbox"/> NO <input type="checkbox"/>			
SAFETY	ACTIVITY HAZARD ANALYSIS APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	REVIEW APPLICABLE PORTION OF EM 385-1-1 AND AHA.				
	AHA was reviewed. Eye wash station will be provided, and first aid kit put in the trailer.				
MEETING COMMENTS	NAVY/ROICC COMMENTS DURING MEETING.				
	N/A				
OTHER ITEMS OR REMARKS	OTHER ITEMS OR REMARKS:				
	N/A				
Don Conger					3/5/2012
QC REPRESENTATIVE'S NAME		QC REPRESENTATIVE'S SIGNATURE			DATE


SMALL BUSINESS RAC 		PREPARATORY PHASE REPORT		REPORT NO: 002	REPORT DATE: 3/6/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Concrete Work		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
PERSONNEL PRESENT					
	NAME		POSITION		COMPANY/GOVERNMENT
	Don Conger		QC Representative		CH2M HILL
	Randy Grogan		Project Superintendant		AGVIQ
SUBMITTALS	REVIEW SUBMITTALS AND/OR SUBMITTAL REGISTER.		HAVE ALL SUBMITTALS BEEN APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
	IF NO, WHAT ITEMS HAVE NOT BEEN SUBMITTED?				
	ARE ALL MATERIALS ON HAND? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				
	IF NO, WHAT ITEMS ARE MISSING?				
	Formwork and rebar are being delivered to the site today.				
	Remaining equipment (ties, supports) to be delivered Wednesday.				
	Concrete will be delivered on Thursday.				
MATERIAL STORAGE	CHECK APPROVED SUBMITTALS AGAINST DELIVERED MATERIAL. (THIS SHOULD BE DONE AS MATERIAL ARRIVES).				
	COMMENTS: Formwork meets specifications. Rebar mill certificates will be provided. Concrete mix design has been approved, and delivery tickets will be obtained.				
	ARE MATERIALS STORED PROPERLY? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ACTION IS TAKEN?				
SPECIFICATIONS	REVIEW EACH PARAGRAPH OF SPECIFICATIONS.				
	Reviewed Cast In Place Concrete sections of the scope of work in Specification Section 03 30 00, and Drawing S-1.				
	A preconstruction meeting was held on March 1, 2012, with a site walk following the meeting.				
	DISCUSS PROCEDURE FOR ACCOMPLISHING THE WORK.				
	Work will be performed as specified. Darr Construction will perform the excavation, and York Concrete will install the formwork, rebar, and concrete.				
	CLARIFY ANY DIFFERENCES.				
	No differences.				
PRELIM WORK & PERMITS	ENSURE PRELIMINARY WORK IS CORRECT AND PERMITS ARE ON FILE. Preliminary work is correct, and permits are on file.				
	IF NO, WHAT ACTION IS TAKEN? N/A				


CH2M HILL RAC 4		PREPARATORY PHASE REPORT		REPORT NO: 002	REPORT DATE: 3/6/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Concrete Work		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
TESTING	IDENTIFY TEST TO BE PERFORMED, FREQUENCY, AND BY WHOM. No tests are required for Mobilization				
	TEST		FREQUENCY		PERFORMER
	Soil Density Testing		Once		Long Island Testing
	Concrete Testing		Each Batch		Long Island Testing
	WHEN REQUIRED?				
	Soil density testing will take place after excavation and compaction, but before formwork and rebar is installed.				
	Concrete testing will take place each day the concrete is poured.				
	WHERE REQUIRED?				
	On Site				
	REVIEW TESTING PLAN.				
	Testing plan not required by spec.				
	HAVE TEST FACILITIES BEEN APPROVED?				
	TEST FACILITY			APPROVED?	
	Long Island Testing			YES <input type="checkbox"/> NO <input type="checkbox"/> Approval Not Required by Spec	
				YES <input type="checkbox"/> NO <input type="checkbox"/>	
SAFETY	ACTIVITY HAZARD ANALYSIS APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	REVIEW APPLICABLE PORTION OF EM 385-1-1 AND AHA.				
	AHA was reviewed. Eye wash station will be provided, and first aid kit put in the trailer.				
MEETING COMMENTS	NAVY/ROICC COMMENTS DURING MEETING.				
	Navy not present during Concrete Work preparatory phase.				
OTHER ITEMS OR REMARKS	OTHER ITEMS OR REMARKS:				
	N/A				
Don Conger				3/6/2012	
QC REPRESENTATIVE'S NAME		QC REPRESENTATIVE'S SIGNATURE		DATE	


SMALL BUSINESS RAC 		PREPARATORY PHASE REPORT		REPORT NO: 003	REPORT DATE: 4/3/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Underground Piping and Utilities		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
PERSONNEL PRESENT					
	NAME		POSITION		COMPANY/GOVERNMENT
	Don Conger		QC Representative		CH2M HILL
	Randy Grogan		Project Superintendant		AGVIQ
SUBMITTALS	REVIEW SUBMITTALS AND/OR SUBMITTAL REGISTER.		HAVE ALL SUBMITTALS BEEN APPROVED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
	IF NO, WHAT ITEMS HAVE NOT BEEN SUBMITTED?				
	12-inch Ductile Iron Pipe (will be submitted today)				
	ARE ALL MATERIALS ON HAND? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				
	IF NO, WHAT ITEMS ARE MISSING?				
	Underground DIP delivered to the site today.				
	Buried Check Valve due to arrive today or tomorrow.				
MATERIAL STORAGE	CHECK APPROVED SUBMITTALS AGAINST DELIVERED MATERIAL. (THIS SHOULD BE DONE AS MATERIAL ARRIVES).				
	COMMENTS: All equipment checked against approved shop drawings. Most of the buried pipe materials were provided by AQUA-NY (three butterfly valves, two Tees, two 90-degree bends).				
	ARE MATERIALS STORED PROPERLY? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ACTION IS TAKEN?				
SPECIFICATIONS	REVIEW EACH PARAGRAPH OF SPECIFICATIONS.				
	Reviewed Water Piping Specification Section 33 11 00 and Drawing M-1.				
	DISCUSS PROCEDURE FOR ACCOMPLISHING THE WORK.				
	Work will be performed as specified. PRI will perform the excavation and piping tie in work.				
	CLARIFY ANY DIFFERENCES.				
	In order to not conflict with the existing underground power and water lines, the influent and effluent lines will be run above grade.				
PRELIM WORK & PERMITS	ENSURE PRELIMINARY WORK IS CORRECT AND PERMITS ARE ON FILE. Preliminary work is correct, and permits are on file.				
	IF NO, WHAT ACTION IS TAKEN? N/A				


CH2M HILL RAC 4		PREPARATORY PHASE REPORT		REPORT NO: 003	REPORT DATE: 4/2/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Underground Piping and Utilities		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
TESTING	IDENTIFY TEST TO BE PERFORMED, FREQUENCY, AND BY WHOM.				
	TEST		FREQUENCY		PERFORMER
	Buried Pipe Pressure Test (200 psi)		Once		Phillip Ross Industries
	Water Quality and Disinfection Tests		Once		EcoTest Laboratories
	WHEN REQUIRED?				
	Pressure testing will be performed on April 3 rd , after all of the underground piping is put in place and connected.				
	Water Quality Disinfection testing will take place after all of the GAC vessels are in place, and the system is ready to be started up.				
	WHERE REQUIRED?				
	On Site				
	REVIEW TESTING PLAN.				
	Pressure testing plan not required by spec.				
	Disinfection testing being performed per NY State Requirements, using a NY certified lab (EcoTest Laboratories).				
	HAVE TEST FACILITIES BEEN APPROVED?				
	TEST FACILITY			APPROVED?	
	EcoTest Laboratories			YES <input type="checkbox"/> NO <input type="checkbox"/> Approval Not Required by Spec	
			YES <input type="checkbox"/> NO <input type="checkbox"/>		
SAFETY	ACTIVITY HAZARD ANALYSIS APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	REVIEW APPLICABLE PORTION OF EM 385-1-1 AND AHA.				
	AHA was reviewed.				
MEETING COMMENTS	NAVY/ROICC COMMENTS DURING MEETING.				
	Navy not present during Underground Piping and Utilities preparatory phase.				
OTHER ITEMS OR REMARKS	OTHER ITEMS OR REMARKS:				
	N/A				
Don Conger				4/3/2012	
QC REPRESENTATIVE'S NAME		QC REPRESENTATIVE'S SIGNATURE		DATE	


SMALL BUSINESS RAC 		PREPARATORY PHASE REPORT		REPORT NO: 004	REPORT DATE: 4/5/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Underground Piping and Utilities		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
PERSONNEL PRESENT					
	NAME		POSITION		COMPANY/GOVERNMENT
	Don Conger		QC Representative		CH2M HILL
	Randy Grogan		Project Superintendant		AGVIO
	Greg Pearman		Navy Field Representative		NAVFAC
SUBMITTALS	REVIEW SUBMITTALS AND/OR SUBMITTAL REGISTER.		HAVE ALL SUBMITTALS BEEN APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
	IF NO, WHAT ITEMS HAVE NOT BEEN SUBMITTED?				
	ARE ALL MATERIALS ON HAND? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ITEMS ARE MISSING?				
MATERIAL STORAGE	ARE MATERIALS STORED PROPERLY? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ACTION IS TAKEN?				
SPECIFICATIONS	REVIEW EACH PARAGRAPH OF SPECIFICATIONS.				
	Reviewed Water Piping Specification Section 43 31 13 and drawings in the Calgon Shop Drawings.				
	DISCUSS PROCEDURE FOR ACCOMPLISHING THE WORK.				
	Work will be performed as specified. PRI will perform all work associated with the system installation.				
	CLARIFY ANY DIFFERENCES.				
	No changes from the shop drawings.				
PRELIM WORK & PERMITS	ENSURE PRELIMINARY WORK IS CORRECT AND PERMITS ARE ON FILE. Preliminary work is correct, and permits are on file.				
	IF NO, WHAT ACTION IS TAKEN? N/A				


CH2M HILL RAC 4		PREPARATORY PHASE REPORT		REPORT NO: 004	REPORT DATE: 4/5/2012 REVISION NO: 00 REVISION DATE: N/A	
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Underground Piping and Utilities		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant		
TESTING	IDENTIFY TEST TO BE PERFORMED, FREQUENCY, AND BY WHOM.					
	TEST		FREQUENCY		PERFORMER	
	System Pressure Test (100 psi)		Once		Phillip Ross Industries	
	Water Quality and Disinfection Tests		Once		EcoTest Laboratories	
	WHEN REQUIRED?					
	Pressure testing will be performed on April 6 th , after all installation work is complete.					
	Water Quality Disinfection testing will take place after all of the GAC vessels are in place, and filled with GAC. Expected 4/19/12					
	WHERE REQUIRED?					
	On Site					
	REVIEW TESTING PLAN.					
	Pressure testing plan not required by spec.					
	Disinfection testing being performed per NY State and DOH requirements, using a NY certified lab (EcoTest Laboratories).					
	HAVE TEST FACILITIES BEEN APPROVED?					
	TEST FACILITY			APPROVED?		
	EcoTest Laboratories			YES <input type="checkbox"/> NO <input type="checkbox"/> Approval Not Required by Spec		
				YES <input type="checkbox"/> NO <input type="checkbox"/>		
	SAFETY	ACTIVITY HAZARD ANALYSIS APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
		REVIEW APPLICABLE PORTION OF EM 385-1-1 AND AHA.				
AHA was reviewed.						
MEETING COMMENTS	NAVY/ROICC COMMENTS DURING MEETING.					
	Navy reviewed Crane Lift Plan, Crane Lift Checklists, and Confined Space Entry Procedure.					
OTHER ITEMS OR REMARKS	OTHER ITEMS OR REMARKS:					
	N/A					
Don Conger				4/5/2012		
QC REPRESENTATIVE'S NAME		QC REPRESENTATIVE'S SIGNATURE		DATE		

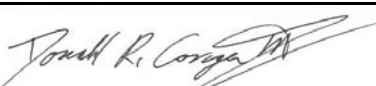
SMALL BUSINESS RAC 		PREPARATORY PHASE REPORT		REPORT NO: 005	REPORT DATE: 4/18/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: System Start-up and Testing		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
PERSONNEL PRESENT					
	NAME		POSITION		COMPANY/GOVERNMENT
	Don Conger		QC Representative		CH2M HILL
	Randy Grogan		Project Superintendant		AGVIQ
SUBMITTALS	REVIEW SUBMITTALS AND/OR SUBMITTAL REGISTER.		HAVE ALL SUBMITTALS BEEN APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
	IF NO, WHAT ITEMS HAVE NOT BEEN SUBMITTED?				
	ARE ALL MATERIALS ON HAND? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ITEMS ARE MISSING?				
MATERIAL STORAGE	ARE MATERIALS STORED PROPERLY? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ACTION IS TAKEN?				
SPECIFICATIONS	REVIEW EACH PARAGRAPH OF SPECIFICATIONS.				
	Reviewed Startup and Testing procedures in GAC Specification Section 43 31 13. Also reviewed procedures presented in the Calgon O&M Manual.				
	DISCUSS PROCEDURE FOR ACCOMPLISHING THE WORK.				
	Work will be performed as specified. AGVIQ/CH2M HILL will perform the work with the assistance of PRI and AQUA.				
	CLARIFY ANY DIFFERENCES.				
	No changes from the specifications. We will disinfect the system with Caustic, rinse the system until the pH is back to normal, and then startup the system to blowoff and take DOH required samples.				
PRELIM WORK & PERMITS	ENSURE PRELIMINARY WORK IS CORRECT AND PERMITS ARE ON FILE. Preliminary work is correct, and permits are on file.				
	IF NO, WHAT ACTION IS TAKEN?				
	Contacted DOH to confirm laboratory samples to be taken.				

CH2M HILL RAC 4		PREPARATORY PHASE REPORT		REPORT NO: 005	REPORT DATE: 4/18/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: System Start-up and Testing		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
TESTING	IDENTIFY TEST TO BE PERFORMED, FREQUENCY, AND BY WHOM.				
	TEST		FREQUENCY		PERFORMER
	Water Quality and Disinfection Tests		Once		EcoTest Laboratories
	WHEN REQUIRED?				
	We are scheduled to take a full set of DOH required samples on 4/20/12, and will have the results on 4/23/12.				
	WHERE REQUIRED?				
	On Site				
	REVIEW TESTING PLAN.				
	Laboratory Testing being performed per NY State and DOH requirements, using a NY certified lab (EcoTest Laboratories).				
	HAVE TEST FACILITIES BEEN APPROVED?				
	TEST FACILITY			APPROVED?	
EcoTest Laboratories			YES <input type="checkbox"/> NO <input type="checkbox"/> Approval Not Required by Spec		
			YES <input type="checkbox"/> NO <input type="checkbox"/>		
SAFETY	ACTIVITY HAZARD ANALYSIS APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	REVIEW APPLICABLE PORTION OF EM 385-1-1 AND AHA.				
	AHA was reviewed.				
MEETING COMMENTS	NAVY/ROICC COMMENTS DURING MEETING.				
	Navy representative not present during meeting. Will review items with Greg later this week.				
OTHER ITEMS OR REMARKS	OTHER ITEMS OR REMARKS:				
	N/A				
Don Conger				4/18/2012	
QC REPRESENTATIVE'S NAME		QC REPRESENTATIVE'S SIGNATURE		DATE	

SMALL BUSINESS RAC 		PREPARATORY PHASE REPORT		REPORT NO: 006	REPORT DATE: 5/8/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Demobilization		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
PERSONNEL PRESENT					
	NAME		POSITION		COMPANY/GOVERNMENT
	Don Conger		QC Representative		CH2M HILL
	Randy Grogan		Project Superintendant		AGVIQ
SUBMITTALS	REVIEW SUBMITTALS AND/OR SUBMITTAL REGISTER.		HAVE ALL SUBMITTALS BEEN APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
	IF NO, WHAT ITEMS HAVE NOT BEEN SUBMITTED?				
	ARE ALL MATERIALS ON HAND? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ITEMS ARE MISSING?				
MATERIAL STORAGE	ARE MATERIALS STORED PROPERLY? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ACTION IS TAKEN?				
SPECIFICATIONS	REVIEW EACH PARAGRAPH OF SPECIFICATIONS.				
	Reviewed Demobilization section of Specifications.				
	DISCUSS PROCEDURE FOR ACCOMPLISHING THE WORK.				
	Work will be performed as specified. AGVIQ/CH2M HILL will perform the work with the assistance of PRI and AQUA.				
	AGVIQ/CH2M HILL will seed and water the disturbed area.				
	CLARIFY ANY DIFFERENCES.				
	No changes from the specifications.				
PRELIM WORK & PERMITS	ENSURE PRELIMINARY WORK IS CORRECT AND PERMITS ARE ON FILE. N/A				
	IF NO, WHAT ACTION IS TAKEN?				

CH2M HILL RAC 4		PREPARATORY PHASE REPORT		REPORT NO: 006	REPORT DATE: 5/8/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: Demobilization		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
TESTING	IDENTIFY TEST TO BE PERFORMED, FREQUENCY, AND BY WHOM.				
	TEST		FREQUENCY		PERFORMER
	WHEN REQUIRED?				
	WHERE REQUIRED?				
	REVIEW TESTING PLAN.				
	HAVE TEST FACILITIES BEEN APPROVED?				
	TEST FACILITY			APPROVED?	
			YES <input type="checkbox"/> NO <input type="checkbox"/>		
			YES <input type="checkbox"/> NO <input type="checkbox"/>		
SAFETY	ACTIVITY HAZARD ANALYSIS APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	REVIEW APPLICABLE PORTION OF EM 385-1-1 AND AHA.				
	AHA was reviewed.				
MEETING COMMENTS	NAVY/ROICC COMMENTS DURING MEETING.				
	Navy representative not present during meeting.				
OTHER ITEMS OR REMARKS	OTHER ITEMS OR REMARKS:				
	N/A				
Don Conger					5/8/2012
QC REPRESENTATIVE'S NAME		QC REPRESENTATIVE'S SIGNATURE			DATE

SMALL BUSINESS RAC 		PREPARATORY PHASE REPORT		REPORT NO: 007	REPORT DATE: 5/14/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: System O&M		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
PERSONNEL PRESENT					
	NAME		POSITION		COMPANY/GOVERNMENT
	Don Conger		QC Representative		CH2M HILL
	Randy Grogan		Project Superintendant		AGVIQ
SUBMITTALS	REVIEW SUBMITTALS AND/OR SUBMITTAL REGISTER.		HAVE ALL SUBMITTALS BEEN APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
	IF NO, WHAT ITEMS HAVE NOT BEEN SUBMITTED?				
	ARE ALL MATERIALS ON HAND? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ITEMS ARE MISSING?				
MATERIAL STORAGE	ARE MATERIALS STORED PROPERLY? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	IF NO, WHAT ACTION IS TAKEN?				
SPECIFICATIONS	REVIEW EACH PARAGRAPH OF SPECIFICATIONS.				
	Reviewed System O&M section of Specifications, as well as Calgon O&M Manual.				
	DISCUSS PROCEDURE FOR ACCOMPLISHING THE WORK.				
	Work will be performed as specified. AGVIQ/CH2M HILL will monitor the system, and take appropriate flow and pressure readings, as well as perform DOH required sampling.				
	CLARIFY ANY DIFFERENCES.				
	No changes from the specifications.				
PRELIM WORK & PERMITS	ENSURE PRELIMINARY WORK IS CORRECT AND PERMITS ARE ON FILE. N/A				
	IF NO, WHAT ACTION IS TAKEN?				

CH2M HILL RAC 4		PREPARATORY PHASE REPORT		REPORT NO: 007	REPORT DATE: 5/14/2012 REVISION NO: 00 REVISION DATE: N/A
PROJECT NO: 420233		DEFINABLE FEATURE OF WORK: System O&M		SITE/ACTIVITY: Interim Emergency LPGAC / Aqua-NY, Seamans Neck Road Water Plant	
TESTING	IDENTIFY TEST TO BE PERFORMED, FREQUENCY, AND BY WHOM.				
	TEST		FREQUENCY		PERFORMER
			Weekly		Don Conger or Randy Grogan – EcoTest Labs.
	WHEN REQUIRED? Weekly				
	WHERE REQUIRED? System influent, and each tank effluent sample port.				
	REVIEW TESTING PLAN.				
	N/A				
	HAVE TEST FACILITIES BEEN APPROVED?				
	TEST FACILITY		APPROVED?		
EcoTest Laboratories		YES <input type="checkbox"/> NO <input type="checkbox"/> Approval not required.			
		YES <input type="checkbox"/> NO <input type="checkbox"/>			
SAFETY	ACTIVITY HAZARD ANALYSIS APPROVED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
	REVIEW APPLICABLE PORTION OF EM 385-1-1 AND AHA.				
	AHA was reviewed.				
MEETING COMMENTS	NAVY/ROICC COMMENTS DURING MEETING.				
	Navy representative not present during meeting.				
OTHER ITEMS OR REMARKS	OTHER ITEMS OR REMARKS:				
	N/A				
Don Conger					5/14/2012
QC REPRESENTATIVE'S NAME		QC REPRESENTATIVE'S SIGNATURE			DATE